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5 August 1953

MEMORANDUM FOR: Acting Deputy Director (Administration)

SUBJECT : Status of Air Conditioning

REFERENCE : Staff Study, Same Subject, Dated 24 April 1953

1. The reference study reported to the DD/A a balance of \$109,000 in unencumbered funds from the initial allocation of \$750,000 by the Bureau of the Budget for air-conditioning equipment.

2. The study contained our proposal for the procurement of 283 additional units with the \$109,000, plus 100 units on hand, to be allocated as follows:

a. 105 Units - Allocation in accordance with Annex A of reference study, copy attached.

b. 178 Units - Allocation in accordance with Annex B of reference study, copy attached.

283 Units

Plus

c. 100 Units - On hand from initial procurement to complete allocation as proposed in Annex B of reference study, copy attached.

383 Units - Total Units to be Allocated

3. In a meeting on 11 May 1953, the ADD/A approved the procurement of 283 units and the installation of 105 units (see Annex A). Tentative approval was given to the proposed allocation of the remaining 278 units as listed in Annex B.

4. Requisitions for 283 units were forwarded to Logistics on 14 May, and contracts awarded 5 June 1953. Delivery of 263 units was received on 20 July 1953, with the balance of 20 units expected momentarily.

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5. Subsequent to the meeting of 11 May 1953, the following units were approved for installation thereby reducing the number of units available and unallocated from 278 units to 247 units.

26 Units - R&S Building - (In lieu of expenditure of \$43,000 for central system)

25X1A      2 Units - [REDACTED]  
            3 Units - [REDACTED]

Total 31 Units

6. In addition, tentative allocations have been made for the following units in buildings and activities indicated:

| <u>Building</u> | <u>Activity</u> | <u>Basis</u>                           | <u>No. of Units</u> |
|-----------------|-----------------|--|---------------------|
| "K" & "L"       | DD/P            | (a. oversize rooms<br>(b. replacements | 30                  |
| "M" & "Q"       | DD/I            | replacements                           | 5                   |
| "I"             | Security        | replacements                           | <u>5</u>            |

Total 40

7. The above tentative allocations reduce the number of units available from 247 to 207. However, for equitable distribution of air-conditioning equipment in Barton and Curie Halls, [REDACTED] and space in Alcott Hall to be occupied by the Comptroller's Office, we are including the 41 units left in place by GSA in Alcott Hall bringing the total units to be allocated to 248.

25X1A6a

a. Recommended allocation of total units available is as follows:

|         | <u>Building</u>              | <u>Activity</u> | <u>Sq. Ft.<br/>Space</u> | <u>Per cent<br/>of<br/>Total Space</u> | <u>No. of<br/>Units</u> |
|---------|------------------------------|-----------------|--------------------------|--|-------------------------|
|         | Barton Hall                  | OSI             | 38,000                   | 32.5                                   | 80                      |
|         | Curie Hall                   | Personnel       | 48,000                   | 41.0                                   | 102                     |
| 25X1A6a | [REDACTED] and<br>Curie Hall | GSO             | 13,000                   | 11.1                                   | 28                      |
|         | Alcott Hall                  | Comptroller     | 15,000                   | 12.8                                   | 32                      |
| 25X1A6a | [REDACTED]                   | Unassigned      | <u>3,000</u>             | <u>2.6</u>                             | <u>6</u>                |
|         | Totals                       |                 | 117,000                  | 100.0 %                                | 248                     |

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b. If it is determined that air conditioning of Barton Hall and the unassigned space in [REDACTED] (3,000 sq. ft.) will not be considered at this time, we recommend the following allocation:

25X1A6a

25X1A6a

| Building                  | Activity    | Sq. Ft. Space | Per cent of Total Space | No. of Units |
|---------------------------|-------------|---------------|-------------------------|--------------|
| Curie Hall                | Personnel   | 48,000        | 63.1                    | 156          |
| [REDACTED] and Curie Hall | GSO         | 13,000        | 17.1                    | 43           |
| Alcott Hall               | Comptroller | 15,000        | 19.8                    | 49           |
| Totals                    |             | 76,000        | 100.0 %                 | 248          |

25X1A6a

8. Present power and wiring capacity within Barton and Curie Halls and Building [REDACTED] will not permit air-conditioning units to be installed and operated. We have received a modified estimate of costs from Public Buildings Service in the amount of \$30,000 to cover the cost of providing necessary power, wiring, panels and installation of approximately 213 units in these buildings. The original estimate of \$75,000 was based on our request for complete wiring and panels to cover an additional 498 units required to completely air condition these buildings. We had anticipated that funds may be available next year for procurement of the 498 units. The elimination of outlets, wiring and panels covering 498 units results in the revised estimate, in accordance with your recent decision that we should not plan on these units being procured.

9. Request approvals to allocate units in accordance with 7(a) or 7(b) and authorization to expend \$30,000 for installation costs.

25X1A9a

Chief, General Services Office

Attachments  
Annex A  
Annex B

AUTHORIZED AND APPROVED:

*L. K. White*  
Acting Deputy Director  
(Administration)

*Dist.*  
*cc - C/GSO*  
*cc - Comp*

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*In accord with par. 7a except units mentioned in par. 6 should be added to those listed in 7a unless otherwise approved by DD/A.*

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*RKW*

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Annex A

1. Balance of Unencumbered Funds in Special Project approved by the Bureau of the Budget for the procurement of Air Conditioning equipment \$109,000.

2. Funds obligated to complete commitments made under the initial allocation of equipment.

| Building                        | Activity                   | Type of Unit        | Number         |
|---------------------------------|----------------------------|---------------------|----------------|
| M                               | OSI, ORR, OCD              | 1-Ton Console       | 12             |
| I                               | Mail Room-Windowless       | 1 Ton Water Package | 2              |
| J                               | DDP-Windowless Rooms       | 1-Ton Water Package | 3              |
|                                 | FDD                        | 1-Ton Window        | 16             |
| Alcott Hall                     | Training, Logistics, Commo | 1-Ton Window        | 65             |
| Quarters Eye                    | Logistics-Windowless Rooms | 1-Ton Water Package | 2              |
| Central Building                | Medical                    | 1-Ton Window        | 5              |
| Total Number of Units and Costs |                            |                     | 105 \$ 39,580. |

3. Balance of unobligated funds available for the procurement of additional units to be allocated to offices and buildings is indicated in Annex B. \$ 69,780.

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1. Number and estimated total costs of Units that can be purchased with the balance of unobligated funds---178 units  
Total Cost \$69,760.

3. Total Number of Units to be allocated-----278

| <u>Building</u>  | <u>Activity</u>  | <u>Basis</u>      | <u>Type of Unit</u> | <u>Number</u> |
|------------------|------------------|-------------------|---------------------|---------------|
| K and L          | DDP              | a. Oversize Rooms | 1-Ton               | 16            |
| K and L          | DDP              | b. Replacements   |                     |               |
| M and Q          | DDI              | a. Oversize Rooms |                     |               |
| M and Q          | DDI              | b. Replacements   | 3/4-Ton             | 14            |
| Eye Building     | Dir/Security     | Replacements      | 1-Ton               | 1             |
| McCott Hall      | Dir/Training     | Replacement       | 3/4-Ton             | 4             |
| Horton Hall      | DDI/OSI          | Offices           | 1-Ton               | 5             |
| (2nd floor)      |                  | Offices           | 1-Ton               | 16            |
| Horton Hall      | DDI/OSI          | Offices           | 1-Ton               | 41            |
| (2nd floor)      |                  | Offices           | 3/4-Ton             | 38            |
| Curie Hall       | Personnel        | Office            | 1-Ton               | 39            |
| (2nd floor only) | and Pool         | Classrooms        | 3/4-Ton             | 38            |
| Curie Hall       | Comptroller and  | Office            | 1-Ton               | 18            |
| and [REDACTED]   | General Services | Office            | 3/4-Ton             | 13            |
| (2nd floor)      |                  |                   |                     |               |
| [REDACTED]       | General Services | Office            | 1-Ton               | 17            |
| (2nd floor)      |                  |                   | 3/4-Ton             | 8             |
| a                |                  |                   |                     |               |
|                  |                  | Totals            |                     | 153 115       |

| <u>Type</u>        | <u>Number</u> |
|--------------------|---------------|
| Cooled             | 1             |
| er Package w/Tower | 2             |
| er Package Unit    | 5             |
| er Package w/Tower | 2             |
| Total              | <u>10</u>     |

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